



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
Course Description	Students will learn about real life topics such as careers, post secondary education, and money management.
Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
Course Outline	Unit 1 - Online Environment Unit 2 - Career Planning and Post Secondary Options Unit 3 - Employment Process Unit 4 - Bank/Financial Services Unit 5 - Credit/Debt Unit 6 - Manage Finance/Budget Unit 7 - Savings and Investment Unit 8 - Risk Management Unit 9 - Taxes Unit 10 - Tech Basics Unit 11 – Office Applications
Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
Technology & Cell Phone Procedures	Effective July 1, 2025, the use, operation, or possession of Wireless Communications Devices including but not limited to cellular telephones, tablet computers, laptop computers, pagers, gaming devices, smart watches, earphones or headphones in school buildings or on school grounds during the Instructional Day, is prohibited. Violation of Board policy with respect to such use, operation, or possession of Wireless Communication Devices will constitute a Class II violation. Madison City Schools has outlined an Electronic/Wireless Device Policy (Policy 6.20) on page 137 of the MCS Policy Manual.

	Students should bring their MCS chromebooks and chargers to class each day. Teachers monitor student activity and participation; however, students are responsible for their activity on school-issued devices and using their MCS accounts.
<b>Progressive Discipline</b>	Liberty Middle School Classroom Management Plan: <b>Step 1:</b> Verbal warning <b>Step 2:</b> Student/teacher conference with parent notification <b>Step 3:</b> Parent contact/conference <b>Step 4:</b> Detention <b>Step 5:</b> Referral to administration for repeat Class I violations and initial Class II and Class III offenses <a href="#"><u>(Madison City Schools Code of Conduct)</u></a>
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<b>Homework</b>	<i>All assignments should be done in class.</i>
<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

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**Career Prep A**  
**Mr. Brown**

## Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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Career Prep A

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*The performance assessment documents a series of lessons I teach in your child's classroom and includes short video recordings. Although the video recordings involve both the teacher and various students; the primary focus is on my instruction, not on the students in the class. In the course of recording my teaching, your child may appear on the video. Also, I will collect samples of student work as evidence of my teaching practice, and that work may include some of your child's work.*

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*Sincerely,*

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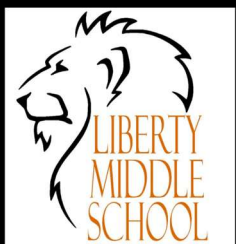
**CTE – Career Prep**

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Career Prep A

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## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
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### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

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Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
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Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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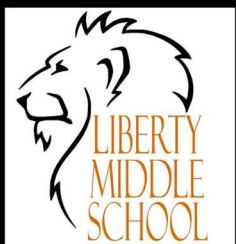
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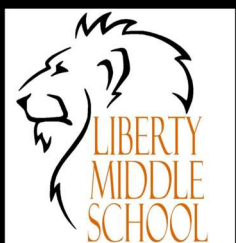
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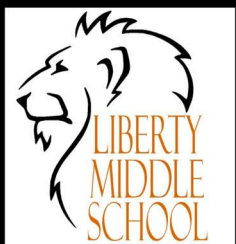
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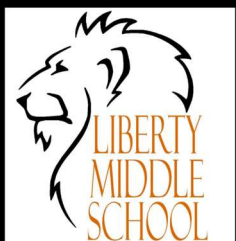
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<b>Textbook Information, Required Texts, and Other Instructional Materials</b>	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoology platform.</i>
<b>Course Description</b>	Students will learn about real life topics such as careers, post secondary education, and money management.
<b>Course Objectives</b>	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
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<b>Classroom Expectations</b>	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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*No student's name will appear on any materials that are submitted and materials will be kept confidential at all times. The video recordings and student work I submit will not be made public in any way. Materials I submit will be reviewed by authorized Pearson users, including scorers, scorer supervisors, scorer trainers, scoring support personnel, and personnel required to conduct quality control. My assessment materials may also be used by Stanford University and Pearson under secure conditions for edTPA program development and implementation, including scorer training, and to support continued program improvement activities such as future validity and reliability studies.*

*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

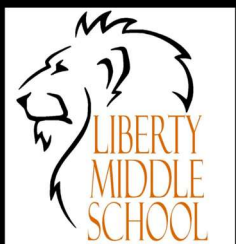
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

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I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

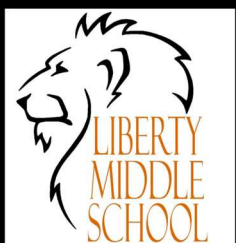
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Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

***(Intentionally Left Blank)***





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

*Dear Parent/Guardian:*

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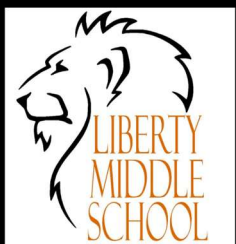
**CTE – Career Prep**

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
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### PERMISSION SLIP

Student Name: \_\_\_\_\_

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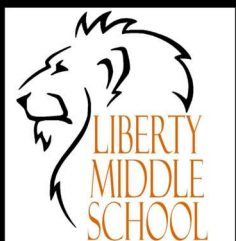
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Student Name: \_\_\_\_\_

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

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Career Prep A

Mr. Brown

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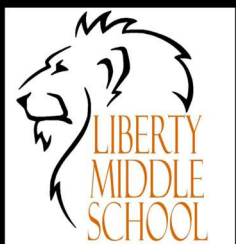
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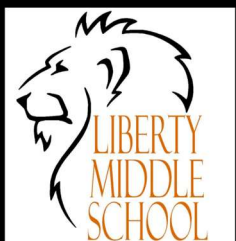
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**Mr. Brown**

<b>Teacher Contact Information</b>	<b>Email:</b> <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> <b>Classroom Phone:</b> 256-430-0001 ext. 83112
<b>Classroom Digital Platforms</b>	<b>Webpage Link:</b> <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> <b>Schoology Link:</b> <i>Can be accessed through MCS Clever account</i>
<b>Textbook Information, Required Texts, and Other Instructional Materials</b>	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoology platform.</i>
<b>Course Description</b>	Students will learn about real life topics such as careers, post secondary education, and money management.
<b>Course Objectives</b>	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
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<b>Classroom Expectations</b>	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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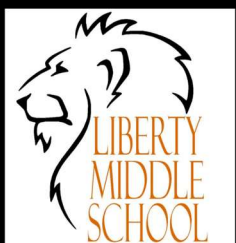
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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*The performance assessment documents a series of lessons I teach in your child's classroom and includes short video recordings. Although the video recordings involve both the teacher and various students; the primary focus is on my instruction, not on the students in the class. In the course of recording my teaching, your child may appear on the video. Also, I will collect samples of student work as evidence of my teaching practice, and that work may include some of your child's work.*

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*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

**CTE – Career Prep**

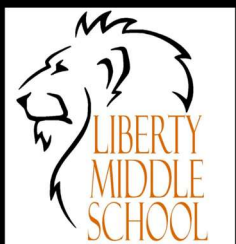
**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

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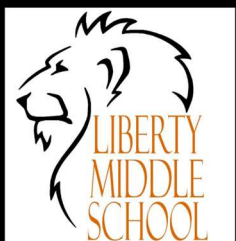
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

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Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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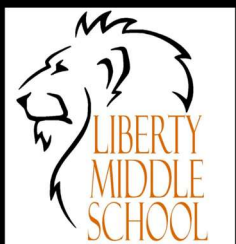
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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MM DD YY





# Liberty Middle School

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## Career Prep Mr. Brown

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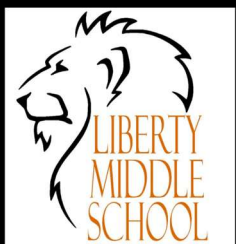
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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
Course Description	Students will learn about real life topics such as careers, post secondary education, and money management.
Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
Course Outline	<b>Unit 1 - Online Environment</b> <b>Unit 2 - Career Planning and Post Secondary Options</b> <b>Unit 3 - Employment Process</b> <b>Unit 4 - Bank/Financial Services</b> <b>Unit 5 - Credit/Debt</b> <b>Unit 6 - Manage Finance/Budget</b> <b>Unit 7 - Savings and Investment</b> <b>Unit 8 - Risk Management</b> <b>Unit 9 - Taxes</b> <b>Unit 10 - Tech Basics</b> <b>Unit 11 – Office Applications</b>
Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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<b>Grading Policy</b> <i>(MCS Policy)</i>	<b>60%</b> = Assessments (Tests, Essays, Projects) <b>40%</b> = Daily Grades (Quizzes, Homework, Classwork, and Participation)
<b>Late Work Policy</b>	<b>Late assignments will be reviewed and considered on an individual basis. As CTE/STEM courses simulate real-world work environments and emphasizes project-based learning, timely completion of tasks is essential. However, if circumstances arise, students are responsible for communicating with the teacher emulating positive employability traits; each situation will be assessed fairly and thoughtfully.</b>
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

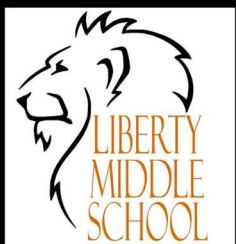
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
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***This syllabus is subject to change.***





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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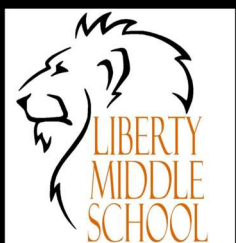
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Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

*Dear Parent/Guardian:*

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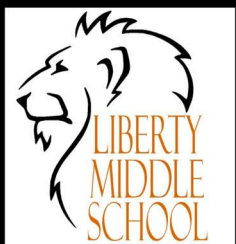
**CTE – Career Prep**

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

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(to be completed either by the parents/legal guardians of minor students involved in this project,  
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### PERMISSION SLIP

Student Name: \_\_\_\_\_

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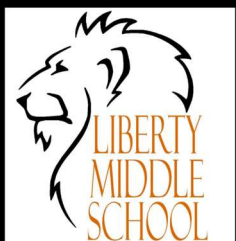
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281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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Career Prep A

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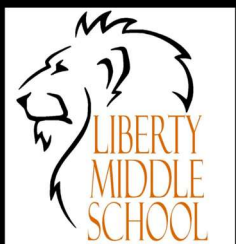
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Career Prep A

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281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

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<b>Textbook Information, Required Texts, and Other Instructional Materials</b>	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoology platform.</i>
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<b>Course Objectives</b>	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
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<b>Classroom Expectations</b>	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

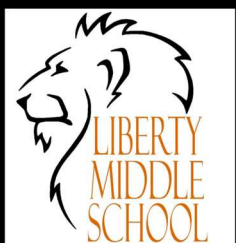
I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

*(Intentionally Left Blank)*





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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*The performance assessment documents a series of lessons I teach in your child's classroom and includes short video recordings. Although the video recordings involve both the teacher and various students; the primary focus is on my instruction, not on the students in the class. In the course of recording my teaching, your child may appear on the video. Also, I will collect samples of student work as evidence of my teaching practice, and that work may include some of your child's work.*

*No student's name will appear on any materials that are submitted and materials will be kept confidential at all times. The video recordings and student work I submit will not be made public in any way. Materials I submit will be reviewed by authorized Pearson users, including scorers, scorer supervisors, scorer trainers, scoring support personnel, and personnel required to conduct quality control. My assessment materials may also be used by Stanford University and Pearson under secure conditions for edTPA program development and implementation, including scorer training, and to support continued program improvement activities such as future validity and reliability studies.*

*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

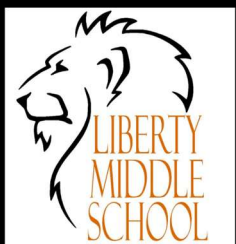
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

*(Intentionally Left Blank)*



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

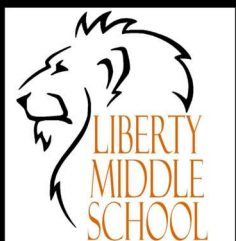
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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**CTE – Career Prep**

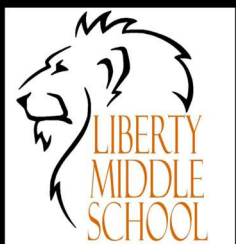
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

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(to be completed either by the parents/legal guardians of minor students involved in this project,  
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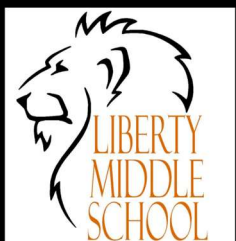
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Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Student Name: \_\_\_\_\_

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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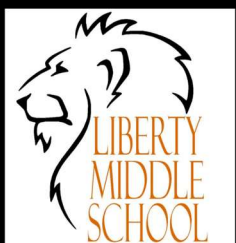
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Career Prep A

Mr. Brown

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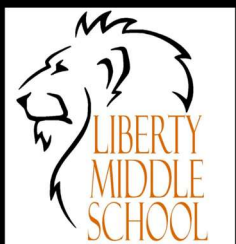
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Career Prep A

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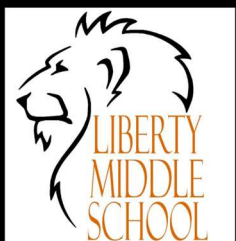
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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
Course Description	Students will learn about real life topics such as careers, post secondary education, and money management.
Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
Course Outline	Unit 1 - Online Environment Unit 2 - Career Planning and Post Secondary Options Unit 3 - Employment Process Unit 4 - Bank/Financial Services Unit 5 - Credit/Debt Unit 6 - Manage Finance/Budget Unit 7 - Savings and Investment Unit 8 - Risk Management Unit 9 - Taxes Unit 10 - Tech Basics Unit 11 – Office Applications
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***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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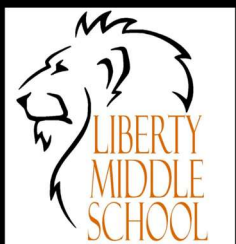
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

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I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

<b>Teacher Contact Information</b>	<b>Email:</b> <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> <b>Classroom Phone:</b> 256-430-0001 ext. 83112
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

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Parent/Guardian Name: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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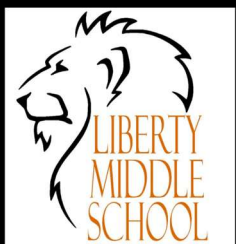
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

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Student Name: \_\_\_\_\_

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281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep A**  
**Mr. Brown**

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Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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Career Prep A

Mr. Brown

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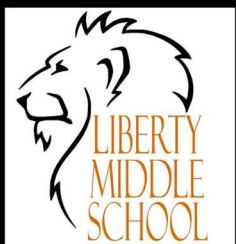
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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
Course Outline	Unit 1 - Online Environment Unit 2 - Career Planning and Post Secondary Options Unit 3 - Employment Process Unit 4 - Bank/Financial Services Unit 5 - Credit/Debt Unit 6 - Manage Finance/Budget Unit 7 - Savings and Investment Unit 8 - Risk Management Unit 9 - Taxes Unit 10 - Tech Basics Unit 11 – Office Applications
Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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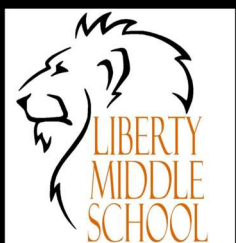
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Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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*The performance assessment documents a series of lessons I teach in your child's classroom and includes short video recordings. Although the video recordings involve both the teacher and various students; the primary focus is on my instruction, not on the students in the class. In the course of recording my teaching, your child may appear on the video. Also, I will collect samples of student work as evidence of my teaching practice, and that work may include some of your child's work.*

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*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

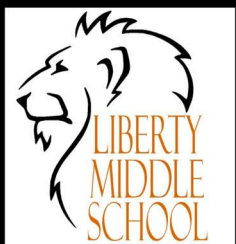
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

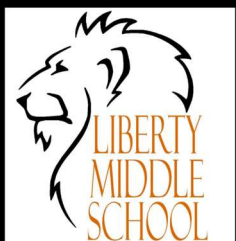
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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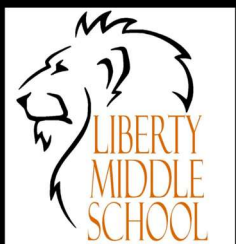
**CTE – Career Prep**

**Liberty Middle School**

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
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### PERMISSION SLIP

Student Name: \_\_\_\_\_

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Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

<b>Teacher Contact Information</b>	<b>Email:</b> <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> <b>Classroom Phone:</b> 256-430-0001 ext. 83112
<b>Classroom Digital Platforms</b>	<b>Webpage Link:</b> <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> <b>Schoology Link:</b> <i>Can be accessed through MCS Clever account</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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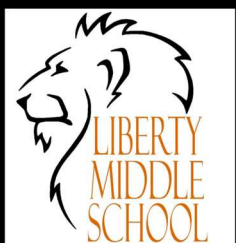
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Career Prep A

Mr. Brown

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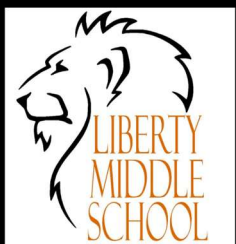
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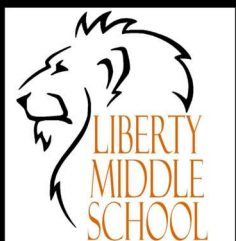
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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
Course Description	Students will learn about real life topics such as careers, post secondary education, and money management.
Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
Course Outline	Unit 1 - Online Environment Unit 2 - Career Planning and Post Secondary Options Unit 3 - Employment Process Unit 4 - Bank/Financial Services Unit 5 - Credit/Debt Unit 6 - Manage Finance/Budget Unit 7 - Savings and Investment Unit 8 - Risk Management Unit 9 - Taxes Unit 10 - Tech Basics Unit 11 – Office Applications
Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

**CTE – Career Prep**

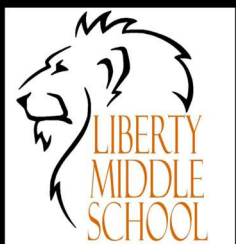
**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112



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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

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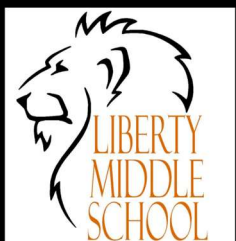
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

<b>Teacher Contact Information</b>	<b>Email:</b> <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> <b>Classroom Phone:</b> 256-430-0001 ext. 83112
<b>Classroom Digital Platforms</b>	<b>Webpage Link:</b> <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> <b>Schoology Link:</b> <i>Can be accessed through MCS Clever account</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep A**  
**Mr. Brown**

## Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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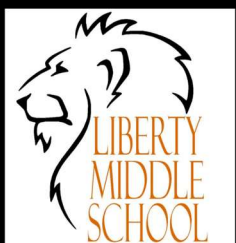
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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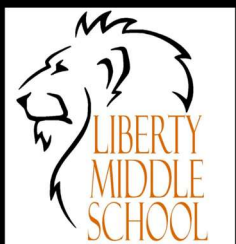
**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

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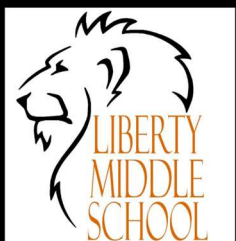
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281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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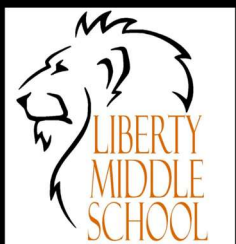
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Career Prep A

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
Course Outline	Unit 1 - Online Environment Unit 2 - Career Planning and Post Secondary Options Unit 3 - Employment Process Unit 4 - Bank/Financial Services Unit 5 - Credit/Debt Unit 6 - Manage Finance/Budget Unit 7 - Savings and Investment Unit 8 - Risk Management Unit 9 - Taxes Unit 10 - Tech Basics Unit 11 – Office Applications
Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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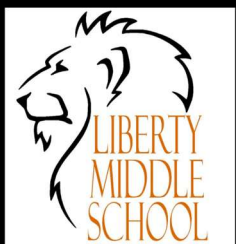
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

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Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

<b>Teacher Contact Information</b>	<b>Email:</b> <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> <b>Classroom Phone:</b> 256-430-0001 ext. 83112
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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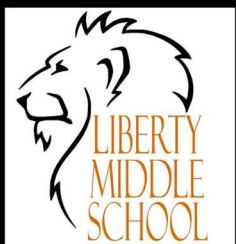
**CTE – Career Prep**

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281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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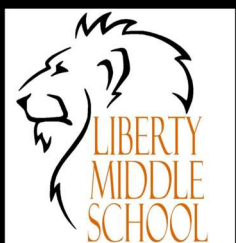
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# Liberty Middle School

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Career Prep A

Mr. Brown

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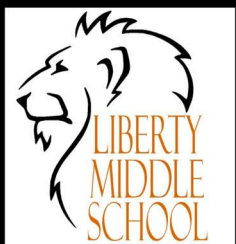
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Career Prep A

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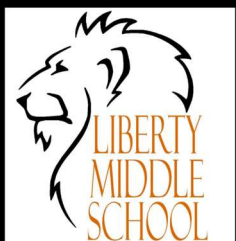
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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
Course Outline	Unit 1 - Online Environment Unit 2 - Career Planning and Post Secondary Options Unit 3 - Employment Process Unit 4 - Bank/Financial Services Unit 5 - Credit/Debt Unit 6 - Manage Finance/Budget Unit 7 - Savings and Investment Unit 8 - Risk Management Unit 9 - Taxes Unit 10 - Tech Basics Unit 11 – Office Applications
Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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<b>Grading Policy</b> (MCS Policy)	60% = Assessments (Tests, Essays, Projects) 40% = Daily Grades (Quizzes, Homework, Classwork, and Participation)
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



*(Intentionally Left Blank)*



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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*No student's name will appear on any materials that are submitted and materials will be kept confidential at all times. The video recordings and student work I submit will not be made public in any way. Materials I submit will be reviewed by authorized Pearson users, including scorers, scorer supervisors, scorer trainers, scoring support personnel, and personnel required to conduct quality control. My assessment materials may also be used by Stanford University and Pearson under secure conditions for edTPA program development and implementation, including scorer training, and to support continued program improvement activities such as future validity and reliability studies.*

*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

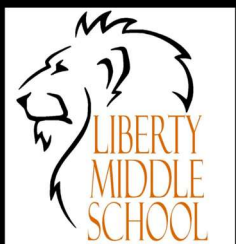
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

<b>Teacher Contact Information</b>	<b>Email:</b> <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> <b>Classroom Phone:</b> 256-430-0001 ext. 83112
<b>Classroom Digital Platforms</b>	<b>Webpage Link:</b> <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> <b>Schoology Link:</b> <i>Can be accessed through MCS Clever account</i>
<b>Textbook Information, Required Texts, and Other Instructional Materials</b>	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoology platform.</i>
<b>Course Description</b>	Students will learn about real life topics such as careers, post secondary education, and money management.
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<b>Classroom Expectations</b>	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep A**  
**Mr. Brown**

## Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

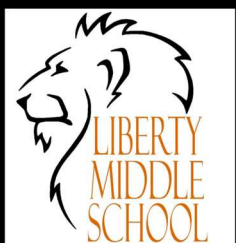
I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

*(Intentionally Left Blank)*





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

*Dear Parent/Guardian:*

*I am a teacher at Liberty Middle School and I am participating in an edTPA field test of a new edTPA assessment area. edTPA is a teacher performance assessment for teacher candidates, created by Stanford University. My edTPA materials will be submitted to and scored by educators in a secure system operated by Pearson.*

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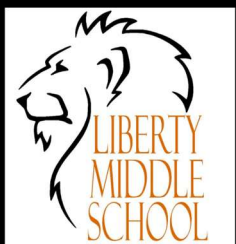
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

***(Intentionally Left Blank)***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
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### PERMISSION SLIP

Student Name: \_\_\_\_\_

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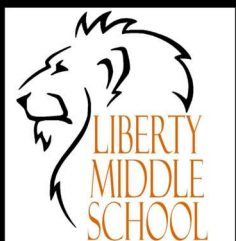
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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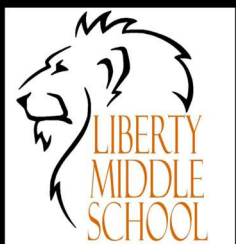
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Career Prep A

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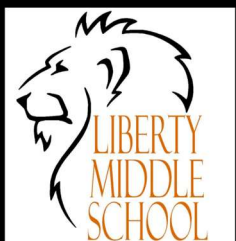
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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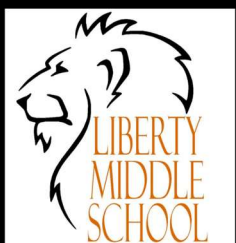
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Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

**CTE – Career Prep**

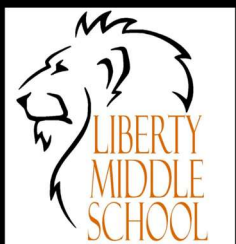
**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

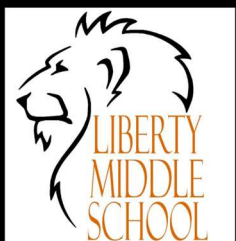
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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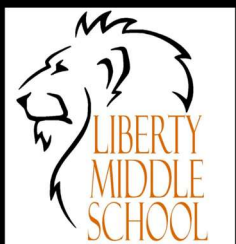
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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MM DD YY





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

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# Liberty Middle School

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Career Prep A

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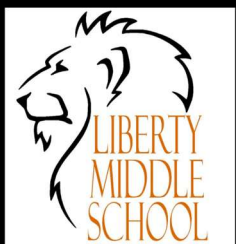
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Career Prep A

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

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We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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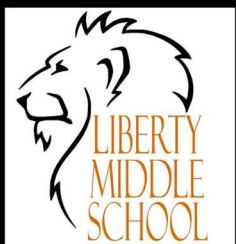
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

<b>Teacher Contact Information</b>	<b>Email:</b> <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> <b>Classroom Phone:</b> 256-430-0001 ext. 83112
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<b>Textbook Information, Required Texts, and Other Instructional Materials</b>	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

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Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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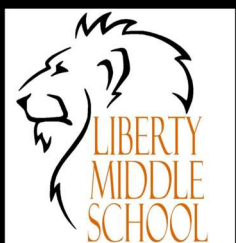
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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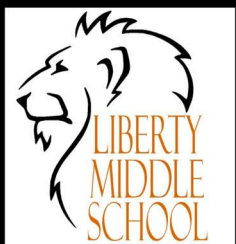
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281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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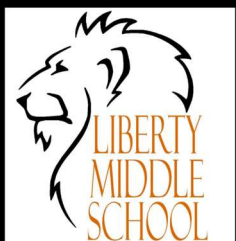
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281 Dock Murphy Drive, Madison, Alabama 35758

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

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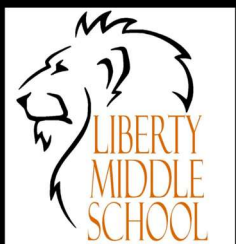
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<b>Classroom Expectations</b>	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

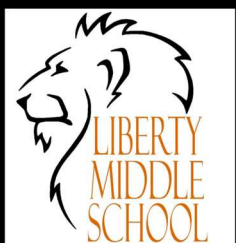
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Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

*(Intentionally Left Blank)*





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

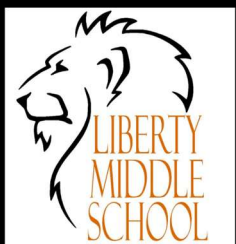
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

*(Intentionally Left Blank)*



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

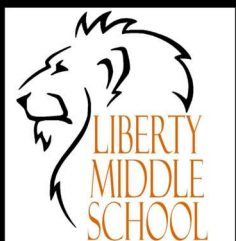
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep A**  
**Mr. Brown**

## Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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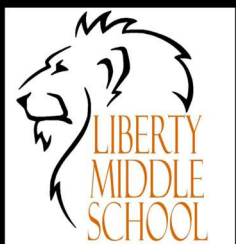
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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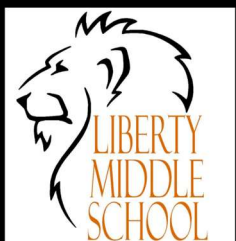
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Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep A**  
**Mr. Brown**

## Sign and Return

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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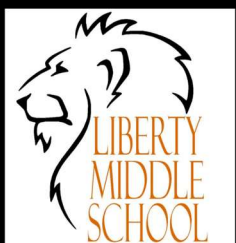
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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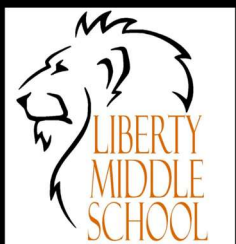
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Career Prep A

Mr. Brown

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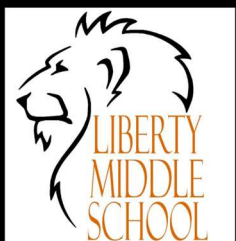
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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
Course Outline	Unit 1 - Online Environment Unit 2 - Career Planning and Post Secondary Options Unit 3 - Employment Process Unit 4 - Bank/Financial Services Unit 5 - Credit/Debt Unit 6 - Manage Finance/Budget Unit 7 - Savings and Investment Unit 8 - Risk Management Unit 9 - Taxes Unit 10 - Tech Basics Unit 11 – Office Applications
Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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<b>Homework</b>	<i>All assignments should be done in class.</i>
<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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*No student's name will appear on any materials that are submitted and materials will be kept confidential at all times. The video recordings and student work I submit will not be made public in any way. Materials I submit will be reviewed by authorized Pearson users, including scorers, scorer supervisors, scorer trainers, scoring support personnel, and personnel required to conduct quality control. My assessment materials may also be used by Stanford University and Pearson under secure conditions for edTPA program development and implementation, including scorer training, and to support continued program improvement activities such as future validity and reliability studies.*

*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

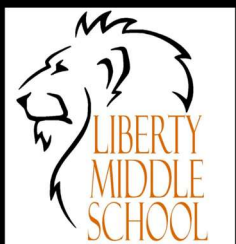
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

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Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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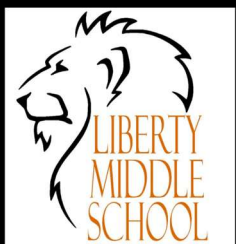
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
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### PERMISSION SLIP

Student Name: \_\_\_\_\_

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Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

<b>Teacher Contact Information</b>	<b>Email:</b> <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> <b>Classroom Phone:</b> 256-430-0001 ext. 83112
<b>Classroom Digital Platforms</b>	<b>Webpage Link:</b> <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> <b>Schoology Link:</b> <i>Can be accessed through MCS Clever account</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

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Career Prep A

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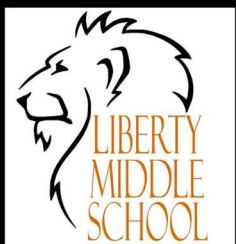
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Career Prep A

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281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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<b>Grading Policy</b> <i>(MCS Policy)</i>	<b>60%</b> = Assessments (Tests, Essays, Projects) <b>40%</b> = Daily Grades (Quizzes, Homework, Classwork, and Participation)
<b>Late Work Policy</b>	<b>Late assignments will be reviewed and considered on an individual basis. As CTE/STEM courses simulate real-world work environments and emphasizes project-based learning, timely completion of tasks is essential. However, if circumstances arise, students are responsible for communicating with the teacher emulating positive employability traits; each situation will be assessed fairly and thoughtfully.</b>
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep A**  
**Mr. Brown**

## Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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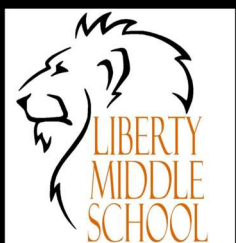
### Video/Media Authorization

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Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

*Dear Parent/Guardian:*

*I am a teacher at Liberty Middle School and I am participating in an edTPA field test of a new edTPA assessment area. edTPA is a teacher performance assessment for teacher candidates, created by Stanford University. My edTPA materials will be submitted to and scored by educators in a secure system operated by Pearson.*

*The performance assessment documents a series of lessons I teach in your child's classroom and includes short video recordings. Although the video recordings involve both the teacher and various students; the primary focus is on my instruction, not on the students in the class. In the course of recording my teaching, your child may appear on the video. Also, I will collect samples of student work as evidence of my teaching practice, and that work may include some of your child's work.*

*No student's name will appear on any materials that are submitted and materials will be kept confidential at all times. The video recordings and student work I submit will not be made public in any way. Materials I submit will be reviewed by authorized Pearson users, including scorers, scorer supervisors, scorer trainers, scoring support personnel, and personnel required to conduct quality control. My assessment materials may also be used by Stanford University and Pearson under secure conditions for edTPA program development and implementation, including scorer training, and to support continued program improvement activities such as future validity and reliability studies.*

*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

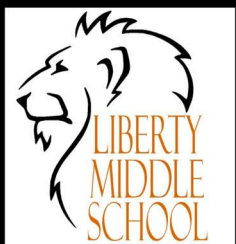
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

*(Intentionally Left Blank)*



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

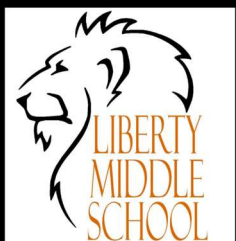
I am the student named above and am more than 18 years of age. I have read and understand the project description given in the letter provided with this form, and agree to the following:

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☐ I DO NOT give permission to include my student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

<b>Teacher Contact Information</b>	<b>Email:</b> <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> <b>Classroom Phone:</b> 256-430-0001 ext. 83112
<b>Classroom Digital Platforms</b>	<b>Webpage Link:</b> <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> <b>Schoology Link:</b> <i>Can be accessed through MCS Clever account</i>
<b>Textbook Information, Required Texts, and Other Instructional Materials</b>	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoology platform.</i>
<b>Course Description</b>	Students will learn about real life topics such as careers, post secondary education, and money management.
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<b>Classroom Expectations</b>	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



*(Intentionally Left Blank)*



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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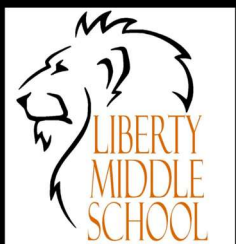
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

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(to be completed either by the parents/legal guardians of minor students involved in this project,  
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep A**  
**Mr. Brown**

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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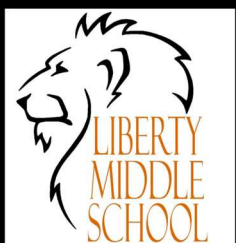
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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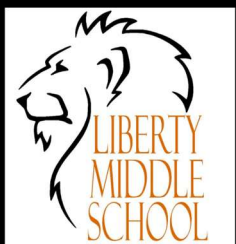
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# Liberty Middle School

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Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

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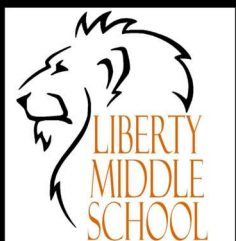
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**Career Prep**  
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<b>Classroom Expectations</b>	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

**CTE – Career Prep**

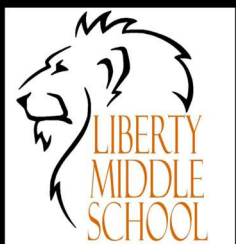
**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112



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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

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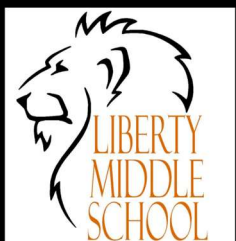
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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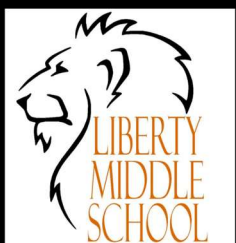
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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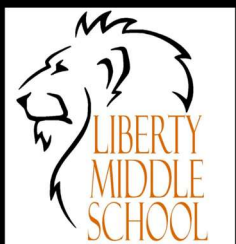
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Career Prep A

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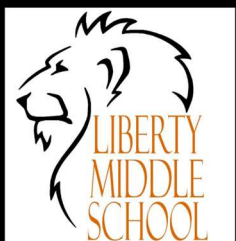
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281 Dock Murphy Drive, Madison, Alabama 35758

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Career Prep A

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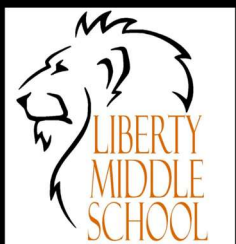
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Career Prep A

Mr. Brown

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281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
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<b>Classroom Expectations</b>	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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*No student's name will appear on any materials that are submitted and materials will be kept confidential at all times. The video recordings and student work I submit will not be made public in any way. Materials I submit will be reviewed by authorized Pearson users, including scorers, scorer supervisors, scorer trainers, scoring support personnel, and personnel required to conduct quality control. My assessment materials may also be used by Stanford University and Pearson under secure conditions for edTPA program development and implementation, including scorer training, and to support continued program improvement activities such as future validity and reliability studies.*

*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

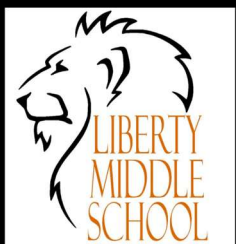
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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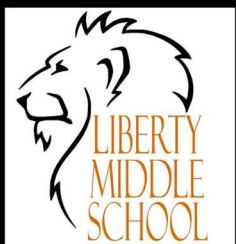
**CTE – Career Prep**

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**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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### Sign and Return

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

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Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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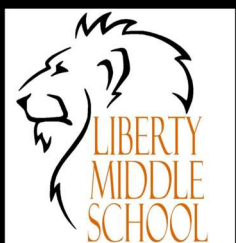
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# Liberty Middle School

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Career Prep A

Mr. Brown

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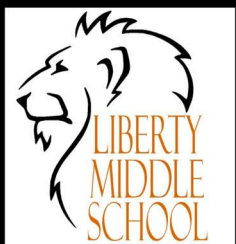
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Career Prep A

Mr. Brown

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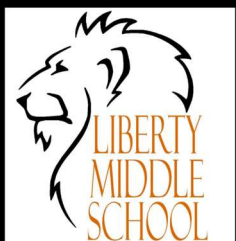
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<b>Homework</b>	<i>All assignments should be done in class.</i>
<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



*(Intentionally Left Blank)*



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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*The performance assessment documents a series of lessons I teach in your child's classroom and includes short video recordings. Although the video recordings involve both the teacher and various students; the primary focus is on my instruction, not on the students in the class. In the course of recording my teaching, your child may appear on the video. Also, I will collect samples of student work as evidence of my teaching practice, and that work may include some of your child's work.*

*No student's name will appear on any materials that are submitted and materials will be kept confidential at all times. The video recordings and student work I submit will not be made public in any way. Materials I submit will be reviewed by authorized Pearson users, including scorers, scorer supervisors, scorer trainers, scoring support personnel, and personnel required to conduct quality control. My assessment materials may also be used by Stanford University and Pearson under secure conditions for edTPA program development and implementation, including scorer training, and to support continued program improvement activities such as future validity and reliability studies.*

*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

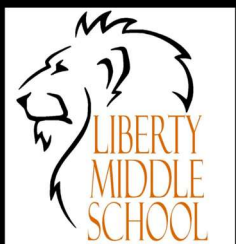
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

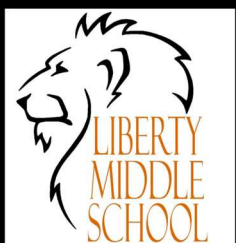
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Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

*(Intentionally Left Blank)*





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

*Dear Parent/Guardian:*

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*The performance assessment documents a series of lessons I teach in your child's classroom and includes short video recordings. Although the video recordings involve both the teacher and various students; the primary focus is on my instruction, not on the students in the class. In the course of recording my teaching, your child may appear on the video. Also, I will collect samples of student work as evidence of my teaching practice, and that work may include some of your child's work.*

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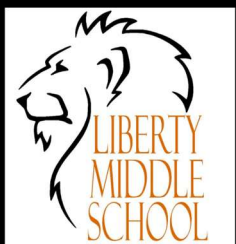
**CTE – Career Prep**

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**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
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### PERMISSION SLIP

Student Name: \_\_\_\_\_

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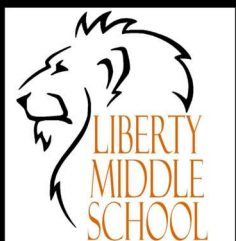
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

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Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

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Career Prep A

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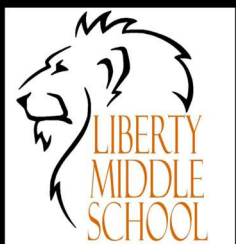
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Career Prep A

Mr. Brown

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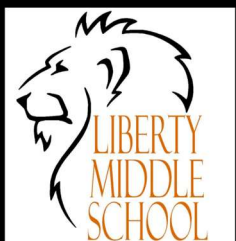
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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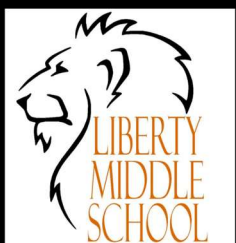
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I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

*Dear Parent/Guardian:*

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*The performance assessment documents a series of lessons I teach in your child's classroom and includes short video recordings. Although the video recordings involve both the teacher and various students; the primary focus is on my instruction, not on the students in the class. In the course of recording my teaching, your child may appear on the video. Also, I will collect samples of student work as evidence of my teaching practice, and that work may include some of your child's work.*

*No student's name will appear on any materials that are submitted and materials will be kept confidential at all times. The video recordings and student work I submit will not be made public in any way. Materials I submit will be reviewed by authorized Pearson users, including scorers, scorer supervisors, scorer trainers, scoring support personnel, and personnel required to conduct quality control. My assessment materials may also be used by Stanford University and Pearson under secure conditions for edTPA program development and implementation, including scorer training, and to support continued program improvement activities such as future validity and reliability studies.*

*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

**CTE – Career Prep**

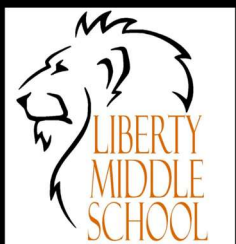
**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

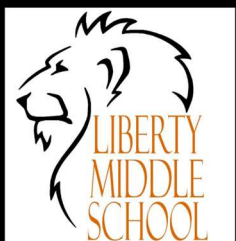
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

<b>Teacher Contact Information</b>	<b>Email:</b> <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> <b>Classroom Phone:</b> 256-430-0001 ext. 83112
<b>Classroom Digital Platforms</b>	<b>Webpage Link:</b> <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> <b>Schoology Link:</b> <i>Can be accessed through MCS Clever account</i>
<b>Textbook Information, Required Texts, and Other Instructional Materials</b>	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoology platform.</i>
<b>Course Description</b>	Students will learn about real life topics such as careers, post secondary education, and money management.
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<b>Classroom Expectations</b>	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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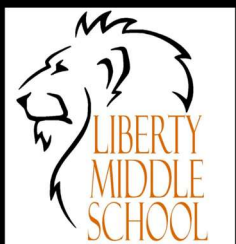
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

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(to be completed either by the parents/legal guardians of minor students involved in this project,  
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MM DD YY





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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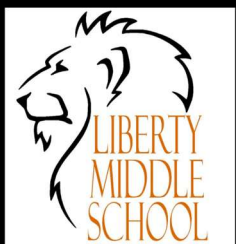
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Career Prep A

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281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

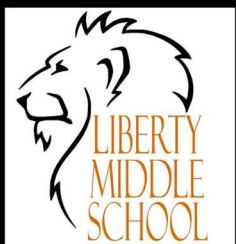
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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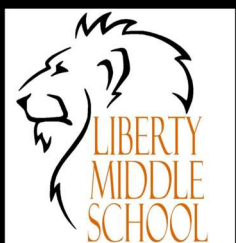
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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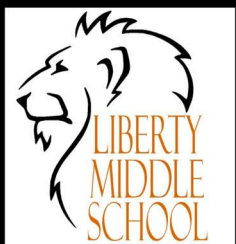
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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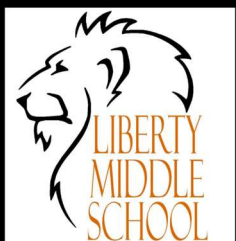
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

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<b>Textbook Information, Required Texts, and Other Instructional Materials</b>	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoology platform.</i>
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281 Dock Murphy Drive, Madison, Alabama 35758

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep A**  
**Mr. Brown**

## Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Video/Media Authorization

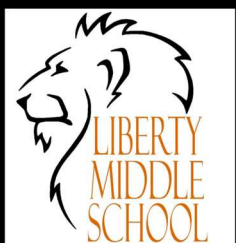
I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

*(Intentionally Left Blank)*





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

*Dear Parent/Guardian:*

*I am a teacher at Liberty Middle School and I am participating in an edTPA field test of a new edTPA assessment area. edTPA is a teacher performance assessment for teacher candidates, created by Stanford University. My edTPA materials will be submitted to and scored by educators in a secure system operated by Pearson.*

*The performance assessment documents a series of lessons I teach in your child's classroom and includes short video recordings. Although the video recordings involve both the teacher and various students; the primary focus is on my instruction, not on the students in the class. In the course of recording my teaching, your child may appear on the video. Also, I will collect samples of student work as evidence of my teaching practice, and that work may include some of your child's work.*

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*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

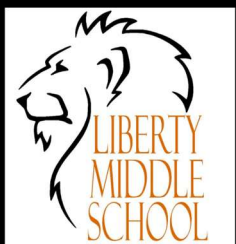
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

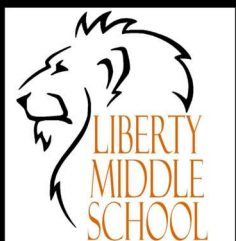
I am the student named above and am more than 18 years of age. I have read and understand the project description given in the letter provided with this form, and agree to the following:

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
Course Description	Students will learn about real life topics such as careers, post secondary education, and money management.
Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
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Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
Technology & Cell Phone Procedures	Effective July 1, 2025, the use, operation, or possession of Wireless Communications Devices including but not limited to cellular telephones, tablet computers, laptop computers, pagers, gaming devices, smart watches, earphones or headphones in school buildings or on school grounds during the Instructional Day, is prohibited. Violation of Board policy with respect to such use, operation, or possession of Wireless Communication Devices will constitute a Class II violation. Madison City Schools has outlined an Electronic/Wireless Device Policy (Policy 6.20) on page 137 of the MCS Policy Manual.

	Students should bring their MCS chromebooks and chargers to class each day. Teachers monitor student activity and participation; however, students are responsible for their activity on school-issued devices and using their MCS accounts.
<b>Progressive Discipline</b>	Liberty Middle School Classroom Management Plan: <b>Step 1:</b> Verbal warning <b>Step 2:</b> Student/teacher conference with parent notification <b>Step 3:</b> Parent contact/conference <b>Step 4:</b> Detention <b>Step 5:</b> Referral to administration for repeat Class I violations and initial Class II and Class III offenses <a href="#"><u>(Madison City Schools Code of Conduct)</u></a>
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep A**  
**Mr. Brown**

## Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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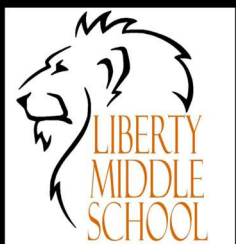
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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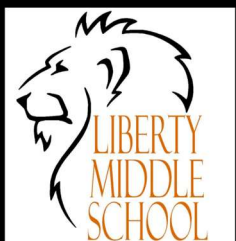
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Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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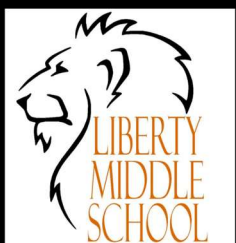
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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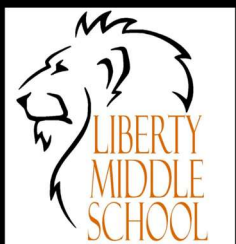
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# Liberty Middle School

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Career Prep A

Mr. Brown

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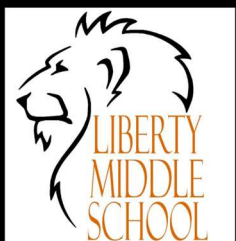
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***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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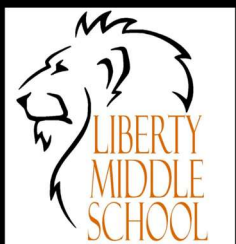
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

<b>Teacher Contact Information</b>	<b>Email:</b> <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> <b>Classroom Phone:</b> 256-430-0001 ext. 83112
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<b>Textbook Information, Required Texts, and Other Instructional Materials</b>	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoology platform.</i>
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

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Career Prep A

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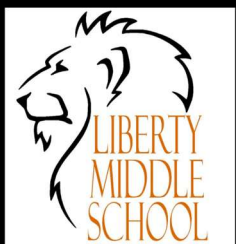
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**Career Prep**  
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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Career Prep A

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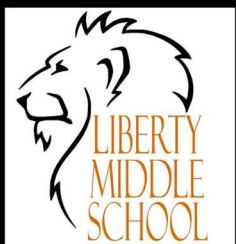
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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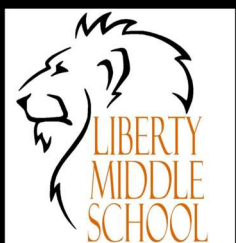
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Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

***(Intentionally Left Blank)***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

*Dear Parent/Guardian:*

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*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

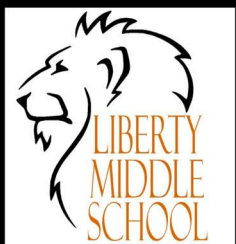
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

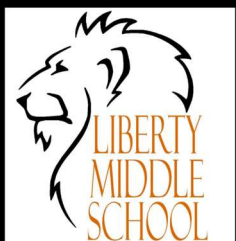
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
Course Description	Students will learn about real life topics such as careers, post secondary education, and money management.
Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
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Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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<b>Progressive Discipline</b>	Liberty Middle School Classroom Management Plan: <b>Step 1:</b> Verbal warning <b>Step 2:</b> Student/teacher conference with parent notification <b>Step 3:</b> Parent contact/conference <b>Step 4:</b> Detention <b>Step 5:</b> Referral to administration for repeat Class I violations and initial Class II and Class III offenses <a href="#"><u>(Madison City Schools Code of Conduct)</u></a>
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<b>Homework</b>	<i>All assignments should be done in class.</i>
<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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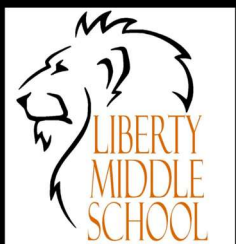
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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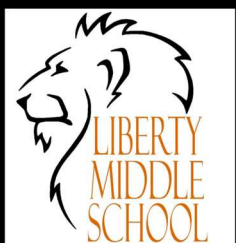
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# Liberty Middle School

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Career Prep A

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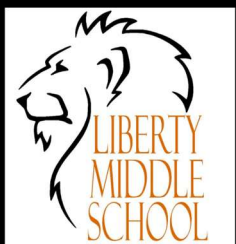
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Career Prep A

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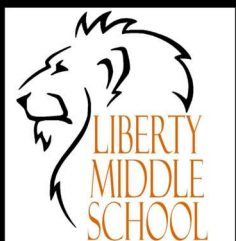
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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Career Prep A

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## *Request to a Parent/Guardian/Student for a Release Form*

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*Sincerely,*

**Darrell Brown**

**CTE – Career Prep**

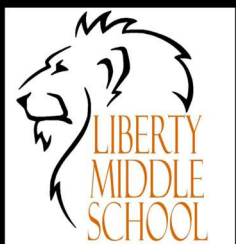
**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112



*(Intentionally Left Blank)*



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

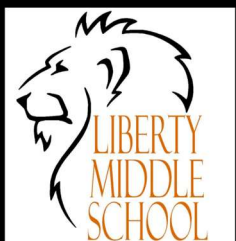
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
Course Description	Students will learn about real life topics such as careers, post secondary education, and money management.
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Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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<b>Progressive Discipline</b>	Liberty Middle School Classroom Management Plan: <b>Step 1:</b> Verbal warning <b>Step 2:</b> Student/teacher conference with parent notification <b>Step 3:</b> Parent contact/conference <b>Step 4:</b> Detention <b>Step 5:</b> Referral to administration for repeat Class I violations and initial Class II and Class III offenses <a href="#"><u>(Madison City Schools Code of Conduct)</u></a>
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<b>Homework</b>	<i>All assignments should be done in class.</i>
<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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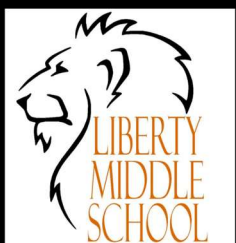
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Career Prep A

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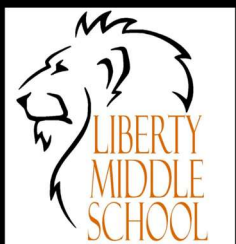
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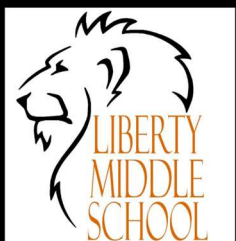
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

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Parent/Guardian Name: \_\_\_\_\_

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# Liberty Middle School

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Career Prep A

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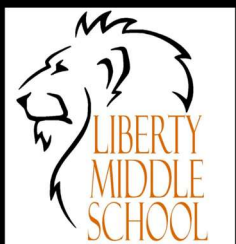
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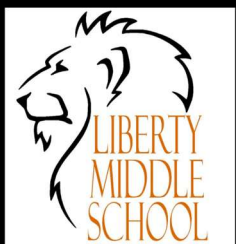
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

*(Intentionally Left Blank)*



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

I am the student named above and am more than 18 years of age. I have read and understand the project description given in the letter provided with this form, and agree to the following:

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
Course Description	Students will learn about real life topics such as careers, post secondary education, and money management.
Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
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Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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	Students should bring their MCS chromebooks and chargers to class each day. Teachers monitor student activity and participation; however, students are responsible for their activity on school-issued devices and using their MCS accounts.
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<b>Homework</b>	<i>All assignments should be done in class.</i>
<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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*The performance assessment documents a series of lessons I teach in your child's classroom and includes short video recordings. Although the video recordings involve both the teacher and various students; the primary focus is on my instruction, not on the students in the class. In the course of recording my teaching, your child may appear on the video. Also, I will collect samples of student work as evidence of my teaching practice, and that work may include some of your child's work.*

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*The form attached will be used to document your permission for these activities.*

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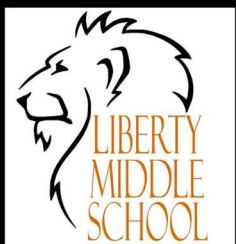
**CTE – Career Prep**

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Career Prep A

Mr. Brown

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Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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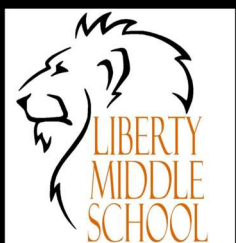
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

*Dear Parent/Guardian:*

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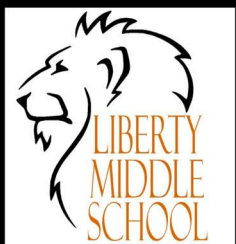
**CTE – Career Prep**

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# Liberty Middle School

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Career Prep A

Mr. Brown

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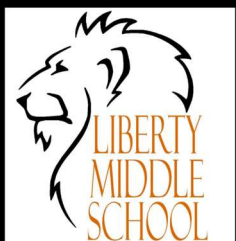
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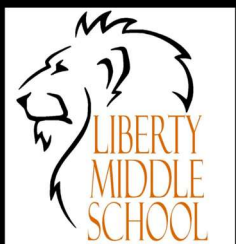
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I am the student named above and am more than 18 years of age. I have read and understand the project description given in the letter provided with this form, and agree to the following:

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
Course Description	Students will learn about real life topics such as careers, post secondary education, and money management.
Course Objectives	The Career Preparedness course focuses on three integrated areas of instruction-academic planning and career development, financial literacy, and technology. Course content ranges from college and career preparation to computer literacy skills to ways to manage personal finances and reduce personal risk..
Course Outline	Unit 1 - Online Environment Unit 2 - Career Planning and Post Secondary Options Unit 3 - Employment Process Unit 4 - Bank/Financial Services Unit 5 - Credit/Debt Unit 6 - Manage Finance/Budget Unit 7 - Savings and Investment Unit 8 - Risk Management Unit 9 - Taxes Unit 10 - Tech Basics Unit 11 – Office Applications
Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
Technology & Cell Phone Procedures	Effective July 1, 2025, the use, operation, or possession of Wireless Communications Devices including but not limited to cellular telephones, tablet computers, laptop computers, pagers, gaming devices, smart watches, earphones or headphones in school buildings or on school grounds during the Instructional Day, is prohibited. Violation of Board policy with respect to such use, operation, or possession of Wireless Communication Devices will constitute a Class II violation. Madison City Schools has outlined an Electronic/Wireless Device Policy (Policy 6.20) on page 137 of the MCS Policy Manual.

	Students should bring their MCS chromebooks and chargers to class each day. Teachers monitor student activity and participation; however, students are responsible for their activity on school-issued devices and using their MCS accounts.
<b>Progressive Discipline</b>	Liberty Middle School Classroom Management Plan: <b>Step 1:</b> Verbal warning <b>Step 2:</b> Student/teacher conference with parent notification <b>Step 3:</b> Parent contact/conference <b>Step 4:</b> Detention <b>Step 5:</b> Referral to administration for repeat Class I violations and initial Class II and Class III offenses <a href="#"><u>(Madison City Schools Code of Conduct)</u></a>
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

***This syllabus is subject to change.***



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

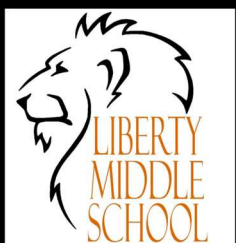
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Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

*(Intentionally Left Blank)*





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

*Dear Parent/Guardian:*

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*The performance assessment documents a series of lessons I teach in your child's classroom and includes short video recordings. Although the video recordings involve both the teacher and various students; the primary focus is on my instruction, not on the students in the class. In the course of recording my teaching, your child may appear on the video. Also, I will collect samples of student work as evidence of my teaching practice, and that work may include some of your child's work.*

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*Sincerely,*

**Darrell Brown**

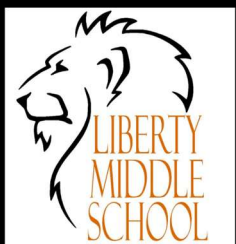
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

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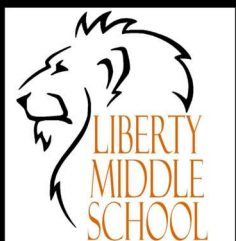
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Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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<b>Parent &amp; Student Acknowledgment Form</b>	<i>Please sign and date the acknowledgment form.</i>

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

*(Intentionally Left Blank)*



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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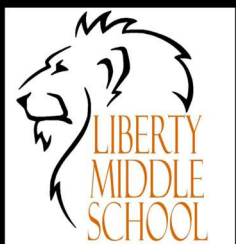
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
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### PERMISSION SLIP

Student Name: \_\_\_\_\_

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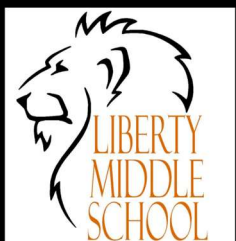
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

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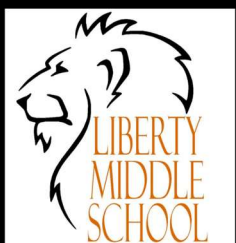
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Career Prep A

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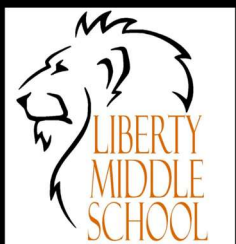
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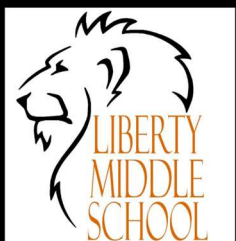
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

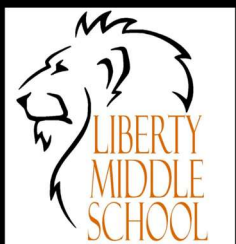
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep A**  
**Mr. Brown**

## Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

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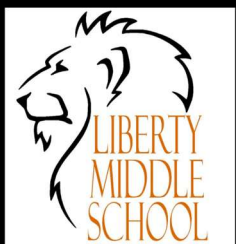
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# Liberty Middle School

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Career Prep A

Mr. Brown

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(to be completed either by the parents/legal guardians of minor students involved in this project,  
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281 Dock Murphy Drive, Madison, Alabama 35758

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Career Prep A

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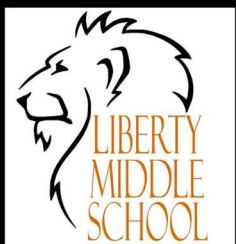
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Course Outline	Unit 1 - Online Environment Unit 2 - Career Planning and Post Secondary Options Unit 3 - Employment Process Unit 4 - Bank/Financial Services Unit 5 - Credit/Debt Unit 6 - Manage Finance/Budget Unit 7 - Savings and Investment Unit 8 - Risk Management Unit 9 - Taxes Unit 10 - Tech Basics Unit 11 – Office Applications
Classroom Expectations	<ol style="list-style-type: none"> <li>1. Cell phones must be powered down and in a backpack from 8:15 am - 3:20 pm.</li> <li>2. Be seated and ready for class when the bell rings. Students tardy to class will receive a detention per LMS policy.</li> <li>3. Come prepared for class. Bring all necessary supplies</li> <li>4. Respect your teacher, your classmates, and yourself.</li> <li>5. If it's not yours, don't touch it. Keep your hands and feet to yourself.</li> </ol> <p>All students must follow the <a href="#">Madison City Schools Code of Conduct</a>.</p>
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***This syllabus is subject to change.***





# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

### Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

We, the undersigned, acknowledge that we have read and understood the syllabus for this class. We agree to support our student's learning and abide by the policies outlined.

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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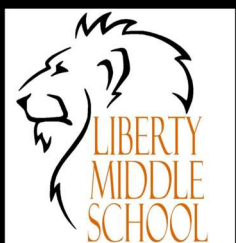
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Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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*The form attached will be used to document your permission for these activities.*

*Sincerely,*

**Darrell Brown**

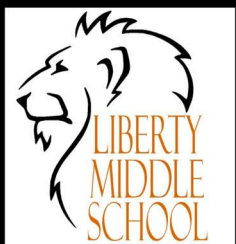
**CTE – Career Prep**

**Liberty Middle School**

**Email:** [dlbrown@madisoncity.k12.al.us](mailto:dlbrown@madisoncity.k12.al.us)

**Classroom Phone:** 256-430-0001 ext. 83112

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

### Sign and Return

(to be completed either by the parents/legal guardians of minor students involved in this project,  
or by students who are 18 or more years of age that are involved in this project)

### PERMISSION SLIP

Student Name: \_\_\_\_\_

I am the parent/legal guardian of the child named above. I have read and understand the project description given in the letter provided with this form, and agree to the following:

(Please check the appropriate box below.)

☐ I DO give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

I understand that my child's name and any other personally identifiable information about my child will not appear on any of the submitted materials.

☐ I DO NOT give permission to you to include my child's student work and/or image on video recordings as part of video(s) showing your classroom performance, to be used for the purpose of participating in edTPA.

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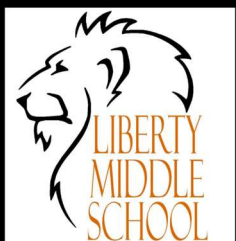
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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep Mr. Brown

Teacher Contact Information	Email: <a href="mailto:dlbrown@madisoncity.k12.al.us">dlbrown@madisoncity.k12.al.us</a> Classroom Phone: 256-430-0001 ext. 83112
Classroom Digital Platforms	Webpage Link: <a href="https://www.madisoncity.k12.al.us/Domain/3346">https://www.madisoncity.k12.al.us/Domain/3346</a> Schoolology Link: <i>Can be accessed through MCS Clever account</i>
Textbook Information, Required Texts, and Other Instructional Materials	<i>Financial Literacy</i> <a href="https://www.ngpf.org/">https://www.ngpf.org/</a> <i>Internet Skills</i> <a href="https://edu.gcfglobal.org/en/subjects/internet-skills/">https://edu.gcfglobal.org/en/subjects/internet-skills/</a> <i>Alabama Career Planning System accessible via Clever</i> <i>Can be accessed through MCS Clever account</i> <i>Parents and guardians can access other supplementary materials through the Schoolology platform.</i>
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep A**  
**Mr. Brown**

## Sign and Return

Acknowledgment Statement of the syllabus for Career Prep.

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Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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### Video/Media Authorization

I, the undersigned parent/guardian, authorize the teacher to show videos or movies rated up to PG-13 during class. I understand that these materials will be selected to enhance the learning experience.

Parent/Guardian Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



*(Intentionally Left Blank)*



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## *Request to a Parent/Guardian/Student for a Release Form*

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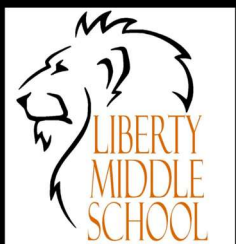
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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

Career Prep A

Mr. Brown

## Student Release Form

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Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY



# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

**Career Prep**  
**Mr. Brown**

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# Liberty Middle School

281 Dock Murphy Drive, Madison, Alabama 35758

## Career Prep A Mr. Brown

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Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

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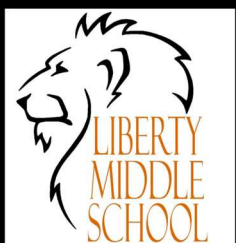
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# Liberty Middle School

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Career Prep A

Mr. Brown

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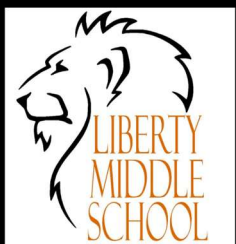
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